

AUDIT COMMITTEE WORK PROGRAMME 2023/24

Committee name	Audit Committee
Officer reporting	Ryan Dell, Democratic Services
Papers with report	None
Ward	All

HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

RECOMMENDATIONS

That the Audit Committee:

1. Confirms the dates for Audit Committee meetings; and
2. Makes suggestions for future agenda items, working practices and/ or reviews.

SUPPORTING INFORMATION

The meeting on 08 August 2023 will start at 17:10.

Meetings	Room
08 August 2023	TBC
22 November 2023	TBC
12 February 2024	TBC
30 April 2024	TBC

Meeting Date	Item	Lead Officer
8 August 2023	**Private meeting with Ernst & Young to take place before the meeting	
	Approval of Accounts? EY update on Accounts?	Ernst & Young
	2022/23 Q4 Corporate Risk Register <i>(deferred from 27 April 2023)</i>	Internal Audit Manager
	2023/24 Q1 Corporate Risk Register	Internal Audit Manager
	Internal Audit Progress Report Quarter 1 2023/24 (incl. the Quarter 2 2023/24 Internal Audit Plan)	Head of Internal Audit
	Annual Risk Management Report 2022/23	Head of Internal Audit
	Internal Audit Annual Report	Head of Internal Audit
	Counter Fraud Progress Report Quarter 1 2023/24	Head of Counter Fraud
	Counter Fraud Annual Report	Head of Counter Fraud
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
22 November 2023	**Private meeting with Head of Internal Audit to take place before the meeting	
	EY 2020/21 Auditor's Annual Report (to include VFM commentary) and Completion Certificate	Corporate Director of Finance/ Ernst & Young
	Internal Audit Progress Report Quarter 2 2023/24 (incl. the Quarter 3 2023/24 Internal Audit Plan)	Head of Internal Audit
	2023/24 Q2 Corporate Risk Register	Internal Audit Manager
	Counter Fraud Progress Report Quarter 2 2023/24	Head of Counter Fraud
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
12 February 2024	**Private meeting with Corporate Director of Finance	
	EY Grant Certification	Corporate Director of Finance/ Ernst & Young
	Internal Audit Progress Report Quarter 3 2023/24 (incl. the Quarter 4 2024/25 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 3 2023/24	Head of Counter Fraud
	Internal Audit Charter	Head of Internal Audit
	2023/24 Q3 Corporate Risk Register	Internal Audit Manager
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
30 April 2024	**Private meeting with Ernst & Young to take place before the meeting	
	2022/23 External Audit Plan.	Corporate Director of Finance/ Ernst & Young
	EY 2021/22 Auditor's Annual Report and Grant Certification	Corporate Director of Finance/ Ernst & Young
	Internal Audit Progress Report Quarter 4 2023/24 (incl. the Quarter 1 2024/25 Internal Audit Plan)	Head of Internal Audit
	Internal Audit Plan 2023/24	Head of Internal Audit
	Internal Audit Charter	Head of Internal Audit
	2023/24 Q4 Corporate Risk Register	Internal Audit Manager
	Counter Fraud Progress Report Quarter 4 2023/24	Head of Counter Fraud
	Forward Programme	Democratic Services